

PURPOSE OF THE PERFORMANCE-BASED DETENTION STANDARDS

The Federal Performance-Based Detention Standards is based on the American Correctional Association Standards, and is designed for use in reviewing non-federal facilities that house federal detainees to ensure these facilities are safe, humane, and protect detainee's statutory and constitutional rights. The Federal Performance-Based Detention Standards is an aid for Subject Matter Experts designed to support the Government Contract Quality Assurance Program. The Federal Performance-Based Detention Standards Review Book provides Subject Matter Experts with direction on making assessments based on detention standards developed by the Department of Justice (DOJ) and Department of Homeland Security, Immigration and Customs Enforcement (DHS/ICE).

INDEX TO FEDERAL PERFORMANCE-BASED DETENTION STANDARDS REVIEW BOOK

A: ADMINISTRATION AND MANAGEMENT

- A.1 Policy Development and Monitoring
- A.2 Internal Inspections and/or Reviews (K.1)
- A.3 Detainee Records
- A.4 Admission and Orientation - (Immigration and Customs Enforcement (ICE) Standard (a))
- A.5 Personal Property and Monies (K.2)
- A.6 Detainee Release (K.3)
- A.7 Accommodations for the Disabled

B: HEALTH CARE

- B.1 Intake Health Screening
- B.2 Medical, Dental, and Mental Health Appraisals (K.4)
- B.3 Access to Routine, Acute Chronic and Emergency Health Services (K.5)
- B.4 Experimental Research
- B.5 Response to Medical, Mental, and Dental Health Needs
- B.6 Suicide Prevention
- B.7 Detainee Hunger Strikes
- B.8 Detainee Death
- B.9 Informed Consent/Involuntary Treatment
- B.10 Infectious Disease

C: SECURITY AND CONTROL

- C.1 Post Orders (K.6)
- C.2 Permanent Logs
- C.3 Security Features (K.7)
- C.4 Security Inspections and/or reviews (K.8)
- C.5 Control of Contraband
- C.6 Detainee Searches
- C.7 Detainee Accountability and Supervision
- C.8 Use of Force
- C.9 Non-routine Use of Restraints
- C.10 Tool & Equipment Control
- C.11 Weapons Control
- C.12 Detainee Discipline
- C.13 Supervision for Special Housing
- C.14 Contingency/Emergency Plans (K.9)

D: FOOD SERVICE

- D.1 Sanitation Requirements (K.10)
- D.2 Ensure Meals are Varied (K.11)
- D.3 Special Diets

E: STAFF/DETAINEE COMMUNICATION

- E.1 Staff-Detainee Communication (K.12)
- E.2 Diversity Training
- E.3 Detainee Grievances (K.13)

F: SAFETY AND SANITATION

- F.1 Fire Safety
- F.2 Non-Hazardous Furnishings
- F.3 Control of Dangerous Materials
- F.4 Environmental Control
- F.5 Clothing and Bedding (K.14)
- F.6 Personal Hygiene/Well-being
- F.7 Physical Facility and Equipment (K. 15)

G: SERVICES AND PROGRAMS

- G.1 Classification, Review, and Housing (K.16)
- G.2 Religious Practices (K.17)
- G.3 Volunteer Work Assignments
- G.4 Work Assignments and Security
- G.5 Exercise and Out-of-Cell Opportunities
- G.6 Legal Materials (ICE Standard (b))
- G.7 Legal Representation (ICE Standard (c) (K.18))
- G.8 Telephone Access (ICE Standard (d))
- G.9 Visitation Privileges (ICE Standard (e))
- G.10 Detainee Mail and Correspondence (K.19)

H: WORKFORCE INTEGRITY

- H.1 Staff Background and Reference Checks
- H.2 Staff Training, Licensing, and Credentialing
- H.3 Staff Misconduct

I: DETAINEE DISCRIMINATION

- I.1 Discrimination Prevention

SECTION A: ADMINISTRATION AND MANAGEMENT

ADMINISTRATION/MANAGEMENT: Policy Development and Monitoring

- A.1 The Facility Director ensures that staff have current operations manuals and other information reflecting the facility's policies and procedures.**
- A.1.1 Ensure written policies and procedures exist for the operation and maintenance of the facility. These policies include at least the implementation subjects addressed in this section.
 - A.1.2 Policies and procedures are communicated to:
 - A.1.2a Appropriate staff members; and
 - A.1.2b Detainees, where appropriate.
 - A.1.3 Policies and procedures are reviewed and updated on at least an annual basis.
 - A.1.4 Staff has been provided with all necessary facility operations and maintenance information including:
 - A.1.4a Policy and procedures;
 - A.1.4b Post orders; and
 - A.1.4c Preventative maintenance protocols (facility-specific).

ADMINISTRATION & MANAGEMENT: Internal Inspections and/or Reviews

- A.2 The Facility Director ensures that internal and/or local operational inspections and/or reviews are conducted at least annually and include corrective action follow-up as needed. (K.1)**
- A.2.1 Ensure written policies and procedures exist that provide for a system of monitoring through inspections and/or reviews on at least an annual basis. These policies include at least the implementation subjects addressed in this section.

<p>C.1 Post Orders</p> <p>The facility director will establish separate written post orders that clearly outline duties, responsibilities, and expectations for every duty post. (K.6)</p>	<p>officer post. Officers assigned to those posts acknowledge in writing that they have read and understand the orders and record the date. The facility administrator or designee reviews post orders annually and updates them as needed.</p>
<p>FEDERAL PERFORMANCE-BASED DETENTION STANDARDS</p>	<p>PERFORMANCE-BASED STANDARDS FOR ADULT LOCAL DETENTION FACILITIES, 4TH EDITION</p>
<p>C.2 Permanent Logs</p> <p>The facility director ensures that permanent logs are maintained for recording daily information, including routine occurrences, emergencies, or any unusual incidents.</p>	<p>4-ALDF-2A-11 Correctional staff maintains a permanent log and prepare shift reports that record routine information, emergency situation, and unusual incidents.</p>
<p>C.3 Security Features</p> <p>The facility director ensures that inspections and/or reviews of all security features are conducted regularly in order to identify needed maintenance or other discrepancies. (K.7)</p>	<p>4-ALDF-2A-13 Written policy, procedure, and practice require that the chief security officer or qualified designee conduct at least weekly inspections of all security devices noting the items needing repair or maintenance. The inspections are reported in writing to the warden/superintendent and/or chief security officer.</p>
<p>C.4 Security Inspections and/or Reviews</p> <p>The facility director ensures security patrols of all areas of the facility are conducted regularly. (K.8)</p>	<p>4-ALDF-2A-12 Supervisory staff conducts a daily patrol, including holidays and weekends, of all areas occupied by inmates. Unoccupied areas are to be inspected at least weekly. Patrols and inspections are documented.</p>
<p>C.5 Control of Contraband</p> <p>The facility director ensures the control and disposition of contraband.</p>	<p>4-ALDF-2C-01 Procedures guide searches of facilities and inmates to control contraband.</p> <p>4-ALDF-2C-06 Procedures govern the preservation, control, and disposition of all physical evidence obtained in connection with a violation of law and/or institutional regulation. At a minimum, the procedures address the following: chain of custody; evidence handling; location and storage requirements; manner of disposition.</p>
<p>C.6 Detainee Searches</p> <p>The facility director ensures that a detainee search program exists that preserves constitutional rights.</p>	<p>4-ALDF-2C-03 A strip search of a detainee at intake shall only be conducted when there is reasonable belief or suspicion that he/she may be in possession of an item of contraband. The least-invasive form of search is conducted. Reasonable belief may be based on: current charges or previous convictions for escape, possession of drugs or weapons, or crimes of violence; current or historical institutional behaviors of contraband possession or refusals to be searched or; contact with the public or exposure to public areas.</p> <p>4-ALDF-2C-04 A strip search of general population inmates is only conducted when there is reasonable belief that the inmate may be in</p>