PURPOSE OF THE PERFORMANCE-BASED DETENTION STANDARDS

The Federal Performance-Based Detention Standards is based on the American Correctional Association Standards, and is designed for use in reviewing non-federal facilities that house federal detainees to ensure these facilities are safe, humane, and protect detainee’s statutory and constitutional rights. The Federal Performance-Based Detention Standards is an aid for Subject Matter Experts designed to support the Government Contract Quality Assurance Program. The Federal Performance-Based Detention Standards Review Book provides Subject Matter Experts with direction on making assessments based on detention standards developed by the Department of Justice (DOJ) and Department of Homeland Security, Immigration and Customs Enforcement (DHS/ICE).
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SECTION A: ADMINISTRATION AND MANAGEMENT

ADMINISTRATION/MANAGEMENT: Policy Development and Monitoring

A.1 The Facility Director ensures that staff have current operations manuals and other information reflecting the facility's policies and procedures.

A.1.1 Ensure written policies and procedures exist for the operation and maintenance of the facility. These policies include at least the implementation subjects addressed in this section.

A.1.2 Policies and procedures are communicated to:

A.1.2a Appropriate staff members; and
A.1.2b Detainees, where appropriate.

A.1.3 Policies and procedures are reviewed and updated on at least an annual basis.

A.1.4 Staff has been provided with all necessary facility operations and maintenance information including:

A.1.4a Policy and procedures;
A.1.4b Post orders; and
A.1.4c Preventative maintenance protocols (facility-specific).

ADMINISTRATION & MANAGEMENT: Internal Inspections and/or Reviews

A.2 The Facility Director ensures that internal and/or local operational inspections and/or reviews are conducted at least annually and include corrective action follow-up as needed. (K.1)

A.2.1 Ensure written policies and procedures exist that provide for a system of monitoring through inspections and/or reviews on at least an annual basis. These policies include at least the implementation subjects addressed in this section.
<table>
<thead>
<tr>
<th>C.1 Post Orders</th>
<th>officer post. Officers assigned to those posts acknowledge in writing that they have read and understand the orders and record the date. The facility administrator or designee reviews post orders annually and updates them as needed.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FEDERAL PERFORMANCE-BASED DETENTION STANDARDS</strong></td>
<td><strong>PERFORMANCE-BASED STANDARDS FOR ADULT LOCAL DETENTION FACILITIES, 4TH EDITION</strong></td>
</tr>
<tr>
<td>C.2 Permanent Logs</td>
<td>4-ALDF-2A-11 Correctional staff maintains a permanent log and prepare shift reports that record routine information, emergency situation, and unusual incidents.</td>
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<tr>
<td>The facility director ensures that permanent logs are maintained for recording daily information, including routine occurrences, emergencies, or any unusual incidents.</td>
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<td>C.3 Security Features</td>
<td>4-ALDF-2A-13 Written policy, procedure, and practice require that the chief security officer or qualified designee conduct at least weekly inspections of all security devices noting the items needing repair or maintenance. The inspections are reported in writing to the warden/superintendent and/or chief security officer.</td>
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<tr>
<td>The facility director ensures that inspections and/or reviews of all security features are conducted regularly in order to identify needed maintenance or other discrepancies. (K.7)</td>
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<tr>
<td>C.4 Security Inspections and/or Reviews</td>
<td>4-ALDF-2A-12 Supervisory staff conducts a daily patrol, including holidays and weekends, of all areas occupied by inmates. Unoccupied areas are to be inspected at least weekly. PatROLS and inspections are documented.</td>
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<tr>
<td>The facility director ensures security patrols of all areas of the facility are conducted regularly. (K.8)</td>
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<td>C.5 Control of Contraband</td>
<td>4-ALDF-2C-01 Procedures guide searches of facilities and inmates to control contraband.</td>
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<tr>
<td>The facility director ensures the control and disposition of contraband.</td>
<td>4-ALDF-2C-06 Procedures govern the preservation, control, and disposition of all physical evidence obtained in connection with a violation of law and/or institutional regulation. At a minimum, the procedures address the following; chain of custody; evidence handling; location and storage requirements; manner of disposition.</td>
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<td>C.6 Detainee Searches</td>
<td>4-ALDF-2C-03 A strip search of a detainee at intake shall only be conducted when there is reasonable belief or suspicion that he/she may be in possession of an item of contraband. The least-invasive form of search is conducted. Reasonable belief may be based on; current charges or previous convictions for escape, possession of drugs or weapons, or crimes of violence; current or historical institutional behaviors of contraband possession or refusals to be searched or; contact with the public or exposure to public areas.</td>
</tr>
<tr>
<td>The facility director ensures that a detainee search program exists that preserves constitutional rights.</td>
<td>4-ALDF-2C-04 A strip search of general population inmates is only conducted when there is reasonable belief that the inmate may be in</td>
</tr>
</tbody>
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