

SUPREME COURT OF THE UNITED STATES

ELECTRONIC FILING SYSTEM REGISTRATION PROCESS

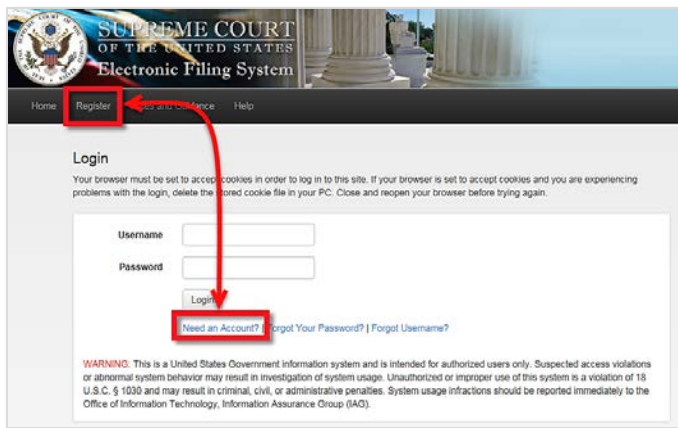


STEP 1. CREATE YOUR ACCOUNT

1. Go to this website:

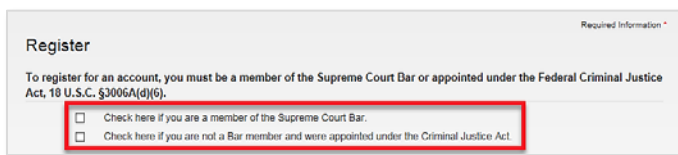
<https://file.supremecourt.gov>

2. From the Home page, click on **REGISTER** at the top navigation menu, or the **NEED AN ACCOUNT?** link.



3. From the **REGISTER** page, select the registration option that best describes you:

- Member of the Supreme Court Bar, or
- Attorney appointed under the Federal Criminal Justice Act



4. If you selected to register as **A BAR MEMBER OF THE SUPREME COURT**, select the **CERTIFICATION STATE**. This is the state that was listed on your bar admission certificate.



5. If you selected the option to register as an **ATTORNEY APPOINTED UNDER THE CRIMINAL JUSTICE ACT**, add the following information about the case that you are representing:

- Lower Court
- Lower Court Case Number
- Supreme Court Case Number, if applicable

6. Enter the information as requested on the form.

Note:

Your password must be at least 8 characters long and must contain **THREE (3)** of the following items:

- Lowercase letter
- Uppercase letter
- Number
- Special character, such as:
() < > ! # \$ % ^ & * _ + [] { } ? ; : | " ' \ \ \ . / ~ ` =

7. Submit your account registration request for approval.

You will be notified via email when your account registration request has been reviewed by the Clerk's Office.

STEP 2. VALIDATE YOUR ACCOUNT

Once your account registration request has been approved, the final step of the registration process is to **VALIDATE YOUR ACCOUNT**.

You will receive an email notification that contains a link to validate your account. To validate your account, click on the link from the email notification.

Note:

The validation link is active for 48 hours. If you missed the 48-hour activation window, the system will re-direct you to a page that allows you to generate a new validation email.

GETTING HELP**CLERK'S OFFICE**

For assistance with electronic filing, please review our [FREQUENTLY ASKED QUESTIONS](#), or contact the Clerk's Office:

- **EMAIL:** efilingsupport@supremecourt.gov
- **PHONE:** 202-479-5660

HOURS OF OPERATION:

The hours of operation are Monday – Friday
9 a.m. to 5 p.m. ET